

**MINUTES OF A MEETING OF BARTON STACEY PARISH COUNCIL, HELD AT 7.30 PM
ON TUESDAY 15TH JULY 2008 AT THE VILLAGE HALL, BARTON STACEY**

PRESENT:

Cllr Gibson (Chair), Drinkwater (SD), Eastman (BE), Goodall (NG), James (BJ), Lovell (JL) and Wreglesworth (WW), Cllr Neal (TVBC) and Mrs A Wilson (Clerk).

Public: None

<p>1. <u>Apologies.</u> Received from Cllr Coetzee (children’s school concerts) and Cllr Connor (Leave of absence).</p>	<p align="center">Action</p>
<p>2. <u>Declarations of Interest.</u> (a) Cllr Lovell declared a prejudicial interest in planning matters until clarification on her dual planning role was received from Head of Legal Department TVBC. (b) Cllr Eastman declared a prejudicial interest in Affordable Housing.</p>	
<p>3. <u>Minutes of the Previous Meetings.</u> (a) Minutes of 20th June 2008 were approved. Proposed Cllr Wreglesworth, seconded Cllr Eastman and agreed unanimously. (b) It was agreed that “Errors of fact should be corrected when minutes are put to the parish council for approval” There was discussion regarding the inclusion in Standing Orders of general parameters relating to minutes. No decision was made but to be considered when Standing Orders were reviewed.</p>	
<p>Action: To be added to future agenda for consideration.</p>	<p align="center">Clerk</p>
<p>4. <u>Clerk’s Report.</u> No decisions had been made since the last meeting.</p>	
<p>5. <u>Action Plan.</u> Action Plan reviewed. Updated Action Plan attached.</p>	<p align="center">Clerk</p>
<p>6. <u>Affordable Housing.</u> No further news re purchase of land but it was noted that funding for now remains secure.</p>	
<p>7. <u>Planning Applications.</u> Having declared a prejudicial interest, Cllr Lovell left the meeting whilst planning applications were discussed. (a) Following consideration of application to replace Workshop with house in Gravel Lane (08/01059/FULLN) it was agreed there was no objection to the house, but some confusion over the question of access and upkeep in light of the status of the Lane – the lower end of Gravel Lane being in poor condition. (b) There were no further comments following amended planning application 08/01574/FULLN re works at Hill Farm Garage.. (c) The parish council considered the application for Certificate of Lawfulness 08/01445/CLEN for Riverside Cottage, Bransbury and noted that information contained therein was inaccurate. Land adjacent to river was fenced in 2000 and had not been in use for stated 10 years. A letter together with plan outlining disputed land to be sent to Planning TVBC. Proposed Cllr Goodall, seconded Cllr Eastman and agreed unanimously. (d) Terms of Reference for Planning Committee had been received but formal acceptance and appointments to committee to be considered</p>	

<p>at next meeting.</p> <p>(e) A Planning Meeting to discuss the proposed development on Andover Airfield was scheduled to be held at The Lights on Monday 1st September. Cllr Drinkwater to attend as observer on behalf of parish council. Cllr Neal to be reminded of transport concerns and queries regarding stack up and contingency plans on A303 expressed by parish council and to be asked to report back.</p>	<p>Clerk</p> <p>SD</p>
<p>Action – Clerk to respond to individual planning matters accordingly.</p>	
<p>8. <u>Borough Councillors Report.</u> No report received.</p>	
<p>9. <u>Parish Matters</u></p>	
<p>(a) A written report had been received from PC Jewell, who was unable to attend, following visit of Safer Neighbourhood Team to Barton Stacey but had not been circulated for consideration. It was agreed that the contents would be considered at the September meeting – Cllr Lovell noted she was not happy with this decision.</p>	<p>Clerk</p>
<p>Action – Clerk to circulate report for consideration.</p>	
<p>(b) Trees on the Green to be planted on Sunday 20th July – an open Community Event being planned to encourage participation.</p>	
<p>(c) Occasional Temporary Car Parking. The Chairman reported that following a conversation with Mike Oxlade, there was no objection to the graveyard extension being used as an occasional, temporary car park but care should be taken that the ground was not wet, and subject to damage.</p>	
<p>(d) Footpaths. Cost of machinery hired to clear path to Bransbury Common to be met on this occasion out of funds allocated towards the Community. Thanks to Cllr Eastman for his efforts in clearing this area. Future consideration be given to use of a possible working party to clear as needed.</p>	
<p>Action – Invoice to be passed to clerk.</p>	
<p>(e) Grass Cutting. Cllr Lovell had circulated a report following a meeting with Cllr Neal and contractors, the outcome of which should lead to a better service. Consideration be given to amended cutting cycles as appropriate for each area, i.e.. monthly at start and end of season and weekly at peak times. Concern over the uncut grass at garages at lower end of Roberts Road was noted as this created a hazard.</p>	<p>BE/Clerk</p>
<p>Action – all complaints to be reported to clerk.</p>	
<p>(f) A letter had been received from TVBC re management of Re-cycling Centre, exchange to new style bins and change of contractor, noting site will be monitored to ensure minimum of problems. Following discussion on re-siting, it was agreed that a risk assessment should be undertaken.</p>	<p>All</p>
<p>Action – Clerk to contact TVBC and ask them to carry out assessment.</p>	
<p>10 <u>Business and Leisure Map</u> Notification had been received that Lottery application has been refused – plan of action to be presented for the next meeting .</p>	<p>WW</p>
<p>11 <u>System of Internal Audit</u></p>	
<p>(a) Financial Regulations for Barton Stacey Parish Council were considered and approved and it was agreed that they should be adopted as an appendix to Parish Council Standing Orders. Proposed Cllr Drinkwater, seconded Cllr James and agreed unanimously.</p>	

<p>(b) The Annual Governance Statement was completed, agreed and signed.</p>	
<p>12 <u>Removal of Telephone Kiosk</u> Communication from TVBC re BT's planned removal of phone box in village was discussed and it was agreed that a letter be sent noting that the parish council would wish to retain the telephone kiosk, despite only 8 calls being made in the last year, as mobile phone coverage locally is poor which could be problematic in an emergency. Action – Clerk to write to Madalene Winter, TVBC</p>	<p>Clerk</p>
<p>13 <u>Children's Playground</u>. Report received that damaged Springer had been removed and whilst it was not possible to replace a new fixture on existing fittings the possibility of repair would be explored. Following further discussion, proposed by Cllr Gibson, seconded by Cllr Wreglesworth that seats, shackles and seals on existing swings should be replaced. Agreed unanimously. Some concern was expressed re comment from Playgroup that undergrowth along fence should not be trimmed as nettles acted as deterrent to children getting too close to the fence and the road. Future consideration should be given to replacement of fence along roadside. Action – Cllr Goodall to progress repair to swings.</p>	<p>NG</p>
<p>14 <u>Finance.</u> (a) Financial Report was received and approved. Balance at 9th July was £22,140.25. A Cheque had been written for £13.75 for literature from HALC and a cheque was approved for £497.49 for clerk's remuneration. (b) It was noted that notices had been posted within due date regarding public examination of 2008 Annual Accounts.</p>	<p>All</p>
<p>15 <u>Sponsorship – Pipe Storage Facility.</u> Copy of an email had been received from Cllr Coetzee on this subject and Cllr Gibson had had no further contact. It was agreed that it should be suggested that any sponsorship should be directed towards the school pond. Action – Cllr Coetzee to follow through.</p>	<p>JC</p>
<p>16 <u>Waste Water Treatment Works.</u> Following a visit on 10th July 2008 by Cllrs Gibson and Lovell, a report was circulated to the parish council outlining the work carried out to ensure that the Works can now handle a significantly greater amount of effluent, and had an increased capacity in times of heavy rainfall.</p>	
<p>17 <u>Councillor's Reports</u> Cllr Drinkwater noted a pothole at entrance to Difford Kennels – Already reported. Cllr Eastman noted that due to excessive growth there was no longer a view up the river from Difford Bridge. Action – Clerk to determine if Bullington Manor owns Land. Cllr Wreglesworth (a) had noted a vehicle flytipping grass cuttings/garden waste at entrance to MOD Tennis Courts, adjacent to planned site for new affordable housing. (b) Also expressed concern over beech hedge overgrowing onto Pheasant Close footpath and noted hedge alongside 8 West Road had been trimmed.. Action – Clerk to report incident and car registration to TVBC, and to</p>	<p>Clerk</p>

<p>contact MOD re trimming hedge in West Road in future, Cllr Lovell to speak to residents of property alongside Pheasant Close.</p>	Clerk/JL
<p>Cllr James reported (a) broken footpath sign outside New Cottage and (b) continuing inability to get quotes for work on pavilion.</p>	
<p>Action – Clerk to report broken sign</p>	Clerk
<p>Cllr Lovell enquired (a) if PC had lodged a formal representation on proposals in Conservation Area Boundary Review – none made(b) She also noted an overgrown 30 mph sign and that a Dragons Tooth near post box had been knocked over (c) enquired as to the current status of the graveyard extension – and arrangements for consecration and (d) in response to earlier negative response to question regarding intention of promoting Parish Plan further through Local Strategic Partnership for a voice in Local Area Agreement, asked that this be discussed at some time as an agenda item.</p>	
<p>Action – Clerk to contact new vicar to ascertain current situation regarding graveyard extension.</p>	Clerk
<p>18 Correspondence (a) HCC Letter re Hants Web Awards (b) Hampshire Fire and Rescue Performance (c) Buy with Confidence Directory 2008/9 (d) Highway Maintenance</p>	
<p>There being no further business the meeting closed at 9.45 p.m.</p>	
<p>The next Parish Council meeting will be held on Tuesday 16th September 2008</p>	All

SIGNED.....

DATE.....